

JOB DESCRIPTION

CCL Solutions (Carveti Consulting Limited)



ROLE TITLE	Project Manager (f/t – 37.5 hours per week)
LOCATION	North West / North East & Cumbria
ROLE AND RESPONSIBILITIES	<p>Reporting to the relevant Director, you will be accountable for delivering healthcare design and construction projects through the whole project lifecycle with values from £1m to £100m, ensuring Client and Company objectives are achieved.</p> <p>Responsibilities will include all tasks required within:</p> <ul style="list-style-type: none">● Programme management● Project brief development and execution● Risk management● Strategic Healthcare Planning including feasibility and condition surveys and Business Case Development● Contract management, particularly NEC● Regular progress reports to all stakeholders● Technical advice and support● Value engineering● Quality Management reporting and inspection● Management of variations and defects● Managing resources within budget <p>Tasks and responsibilities outside the above may be requested of you from time to time, dependent on business needs.</p>
PERSONAL	<ul style="list-style-type: none">● You will be an ambitious, effective communicator with a friendly approach, working as part of a professional team● Honesty and integrity are essential, and you must demonstrate standards of personal conduct that are exemplary, encouraging all staff and clients to respect and trust you● You should have an adaptable approach to work with an ambition to achieve personal and company targets● You will have a flexible approach to managing projects across the UK as required, and to working outside of normal office hours on occasion to suit the business requirements● You must demonstrate a clear commitment to our values of social inclusion, equality and diversity
ESSENTIAL QUALIFICATIONS AND EXPERIENCE	<ul style="list-style-type: none">● BSc Hons Degree in related discipline with at least 2 years post-graduation experience OR 5 years' experience in a Construction/Consultancy Project Management or Commercial Management role, preferably within the healthcare sector from a consultancy, contractor or healthcare provider background● Experience of end-to-end project management● Experience of successfully operating within multi-stakeholder environments, with the ability to challenge constructively and deliver client-led targets● Effective time management skills to plan and manage your own workload and your team in accordance with project budgets● Full UK driving licence and access to vehicle for business use● Good understanding of latest technology, innovation and best practice; proficiency with Microsoft applications; and the ability to use altogether to achieve efficiency

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DESIRABLE QUALIFICATIONS AND EXPERIENCE	<ul style="list-style-type: none">• Project Management qualifications• IOSH Managing Safely or appropriate Health & Safety certificates• NEC3/4 ECC PM accreditation• Professional status in relevant organisation, i.e. APM, CIOB, RICS and demonstration of ongoing CPD, or evidence of working towards this• Better Business Cases TM Foundation and/or Practitioner
REMUNERATION	<ul style="list-style-type: none">• £40,000 - £50,000 p.a., negotiable subject to qualifications and experience• Discretionary 10% annual bonus• 33 days of annual leave p.a. (including UK statutory bank holidays;) rising every 2 years to a maximum of 36 days p.a.• Contributory pension scheme• Staff benefits package including private healthcare and life assurance• Car allowance and business mileage allowance• Generous CPD and training, academic and professional qualification support, and professional institution fees reimbursed

FURTHER INFORMATION AND APPLICATIONS	<p>Appointments are subject to the receipt of two professional references which the organisation deems satisfactory; and a three month probationary period during which you will be expected to demonstrate your suitability for the post.</p> <p>For an informal discussion regarding the role, or to apply directly with a detailed CV and covering letter, please contact: Jenni Carrick – Business Development & Administration Manager (Mon-Thurs) information@ccl.solutions 01931 420042</p>
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ABOUT CCL	<p>CCL Solutions is a professional management consultancy, delivering successful property and construction solutions within healthcare settings nationwide.</p> <p>As a small, passionate team with the NHS as a shareholder, we believe in diversity and success for our employees.</p> <p>With 300% growth in the last 5 years and 80% of our business coming from repeat commissions, our clients rely on us providing a wholly satisfying personal service to them. Our continued expansion is due to us developing trust and becoming a dependable partner in the capital projects of our clients.</p> <p>To see more about the work of CCL and our sister companies, please visit https://carveti.group</p>
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